## Check your email address daily for an email from RightSignature.com (<u>documents@rightsignature.com</u>) including checking your spam/junk folder frequently.

Once you receive your tax return for sign via RightSignature, please read our message, then click on REVIEW & SIGN DOCUMENT.

> \*\*Our notes will always have our complete staff email signature. If you are unsure the email you received is legitimate, feel free to give us a call to confirm.

Erika Soares has	sent you the document '2023 T1 Tax Retu	rn - Jane Doe' to sign		
PightSignatu	re com «documents@rightsignature.com»	🙂 🔶 Reply 🐇 Reply All	→ Forward	]
To O General I	Mailbox		Fri 1/26/2024	10:44 AN
	RSSN	<b>A</b> LLP	_	
	Hello Jane, Please review and sign your 2023 tax return. Once the download it for your files. Your cover letter will indicate applicable tax balance or and RRSP contribution room. Our attached invoice can be paid by etransfer or by ch Regards, Erika Soares RSSM LLP	e document is complete, please wing/refunds, instalment payments neque.		
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	s link into your browser's URL bar: 4d19-4130-bb15-9339f1783eed/sign?			
	To stop receiving notifications for this o RightSignature   Citrix Syst <u>https://rightSignature</u> .	ems, Inc. com		



CHARTERED PROFESSIONAL ACCOUNTANTS

A new window will open.

Review your:

- invoice,
- cover letter and;
- tax return

\*If you would like to save and/or print your tax return, click on the More Options menu on the lower right corner of the window and download the PDF to your device.

2023 T1 Tax Return From Erika Soares	ane Doe	More Options  Save Progress	
	include worldwide income from all sources. Once you are satisfied that your return is complete and reports your		
	Please carefully review your tax return and the related documents to ensure they are complete and correct a	a Download document	
	We enclosed a copy of your 2023 income tax return that we have prepared based on the information you provided to According to the terms of our engagement we have neither audited nor verified the accuracy and completeness of th information.	at	
	Dear Doe:		
	r.		
	Jane Doe		
	January 26, 2024		

Once you have reviewed the document, follow the orange-red arrow and select boxes to Initial your invoice and cover letter. Continue to follow the arrow to sign the required tax forms for filing.

_	Passesentative identifier (Pas ID)
	Part D – Document Control number (mandatory)
	The document control number generated for my electronic record: N6248230L4638
	Part E - How do you want to receive your notices of assessment and reassessment? (select one or more of the following electronic options)
	I am registering (as indicated in Part A above) or I am already registered to receive email notifications from the CRA and can view and access my notices of assessment and reassessment online.
	I would like my electronic filer to receive a one time notice of assessment and reassessment electronically in their software and provide me with a copy.
	I understand that by ticking ( $$ ) this box, I am allowing the CRA to electronically provide my assessment results and my notices of assessment and reassessment to the electronic filer (including a discounter) named in Part C. I will now receive a copy of my notices of assessment and reassessment from my electronic filer. For more information, see the Express NOA section on page 2.
	OR
	V I would like to receive paper notices of assessment and reassessment through Canada Post.
	I will receive my notices of assessment and reassessment through Canada Post once my return or amended return has been assessed. If I have aiready registered to receive email notifications from the CRA and I tick this box, I understand that I will not receive a copy of my notice through Canada Post.
	Part F - Declaration and authorization (magnatory)
	I declare that the information entered in parts A B and C is correct and complete and fully discloses my income from all sources. I also declare that I have read the information on page 2, and that the electronic filer identified in Part C is filing my return. I allow this electronic filer to communicate with the CRA to correct any errors or omissions.
	Signature (individual identified in Part A or legal representative) Name and title of legal representative
	2024/01/26 Year Month Day HH MM SS
	Privacy Act, personal information bank number CRA PPU 211



2023 T1 T From Erika S Need Help?

> To sign, simply click on the Sign Here boxes. You can choose to draw or type your signatures. Once done drawing or typing, click Apply. Repeat the steps until all

the fields are initialed and/or signed.

\*\*You will see a progress bar at the bottom of the document.

Once you complete all the fields send us your signatures by clicking on

	I am registering (as in of assessment and re	dicated in Part A above) or assessment online.	I am already registered to receive email no	otifications from the CRA an	d can view and access r	my notices	
	I would like my electronic filer to receive a one time notice of assessment and reassessment electronically in their software and provide me with a copy. I understand that by ticking ( ) this box, I am allowing the CRA to electronically provide my assessment results and my notices of assessment and<br reassessment to the electronic filer (including a discounter) named in Part C. I will now receive a copy of my notices of assessment and reassessment from my electronic filer. For more information, see the Express NOA section on page 2.						
	-		OR				
	I would like to receive	V would like to receive paper notices of assessment and reassessment through Canada Post.					
	I will receive my notice registered to receive e	is of assessment and reass mail notifications from the (	sessment through Canada Post once my re CRA and I tick this box, I understand that I	eturn or amended return has will not receive a copy of m	been assessed. If I hav y notice through Canada	a Post.	
	Part F – Declaration an	d authorization (manda	atory)				
	I declare that the information the information on page 2, any errors or omissions.	on entered in parts A, B and and that the electronic filer	d C is correct and complete and fully disclo identified in Part C is filing my return. I allo	eses my income from all sour w this electronic filer to com	rces. I also declare that municate with the CRA	I have read to correct	
	Signature (individu	al identified in Part A or legal re	presentative)	Name and title of legal rep	resentative		
	orginatione (interview	shoening in Part A or logarie			1		
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	Canada Revenue Agency	Agence du revenu du Canada	Income Tax and Ben	nefit Return	T1 GENERAL CONDENSED Protected B when	- T1 2023	
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2023 T1 Tax Return - Iar	ne Doe						
From Erika Soares					More Options -	Save Progress	Submit Signature
Need Help?							

the new button that appears at the bottom of the document to Submit Signature and click Submit again.

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Make sure to download a copy of this document to your files for future reference. This document will only be available for download for 6 months.

\*\*If you have not received an email confirmation, please contact our office.

## NJJILLP Hello Jane, This document has been signed by Jane Doe and is now executed. **RSSM**LLP

IN RELATION AND ALL RAIT WITH THE TORONTO ON TABLE 1987 VOI 3 STREAM AND A DESCRIPTION OF A DESCRIPANTE A DESCRIPANTE DESCRIP January 26, 2024 omplete and correct and noiete and reports your total as you acknowledge your approval of your T1 return by signing the T183, we will transmit your return scally to Canada Revenue Agency (CRA) using the EPLE system. rs, in case CRA asks to see them According to the information you provided, you did not sell a property that you recognized as your principlal residence in 2023. If this information is incorrect, please respond immediately as failure to diaclose this information could result in a

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\_Jane\_Doe.pdf) Reference #: e090d161-0096-419c-98d7-17cd2d4fe965 Status: Executed Executed: 01/26/2024 11:45 Sender: Erika Soares

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